

# EVALUATION CRITERIA



Eligible proposals will be reviewed and assessed with input from representatives of Indigenous women and gender diverse organizations as well as representatives from Indigenous shelters organizations, CMHC and Indigenous Services Canada.

Response to Distinction and Geographic Priorities	Points	Weight=4
<ul style="list-style-type: none"> <li>Project is Indigenous led and owned, Inuit led and owned or Metis led and owned</li> <li>Project is 2SLGBTQIA+ led and owned</li> <li>Project is in an urban area (communities with population over 10,000)</li> <li>Project is in the North (Territories and Inuit Nunangat)</li> <li>Project is in a rural or remote area</li> </ul> <p><b>Rural:</b> A community located less than 350km (one way) from an urban centre with a population of 10,000+</p> <p><b>Semi-Remote:</b> A community located more than 350km (one way) from an urban centre with a population of 10,000+ and generally accessible by ground transportation</p> <p><b>Remote/Fly-In:</b> A community which is deemed to be a “fly-in” community (i.e., access is primarily based on a plane and/or ice road.</p>	<p>1</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p>	<p>4</p> <p>4</p> <p>4</p> <p>4</p> <p>4</p>
	Max. 4	Max. 16
Access	Points	Weight=4
<ul style="list-style-type: none"> <li>Communications and awareness (30% of points)</li> <li>Transportation Network (70% of points)</li> </ul>	Max. 4	Max. 16

The assessment of the *Access* criteria considers how the populations served will be made aware of the facility, how communications will be established with other networks (communities, other shelters etc.) and how transportation will be facilitated for clients.

The access to the facility for 2SLGBTQIA+ people, persons with disabilities and children is also considered.

The *Communications* component of the criteria ensures that considerations are given to reach those in need of shelter or transitional housing and to facilitate culturally safe access to the shelter or transitional housing location. Facilitation of access for gender-diverse populations and alternative lodging options for high-risk clients are also considered under this criteria.

The *Transportation Network* component looks at the existence or planning of a transportation network that will facilitate access to the project location for those in need. The transportation options can include established networks among existing transition homes, shelters and service providers.

## Tips:

- Domestic travel or transportation, vehicle purchase and maintenance are eligible operating expenses.
- For communications, provide details on culturally appropriate and effective outreach to the clientele served by the project.

Project Operations	Points	Weight=3
	Max.4	Max.12

The assessment of *Project Operations* focuses on the experience of the applicant to operate shelters, transitional housing or other facilities that require similar supports and operation (homeless, emergency shelters, youth shelters or other) as well as experience with the management of programs. In cases where the applicant does not have such experience, the assessment will focus on the plan offered to mitigate the lack of experience managing the operations of a project like a shelter or transitional housing.

**Tips:**

- Applicants may want to work with a mentor having the relevant experience to develop their facility management plan or partner with organizations having experience in the management of similar facilities.
- Staffing expenses, including salaries and benefits in the total operating budget, must be aligned with the description of the facility's operations.
  - Provide a detailed description of the facility's operations including staffing requirements (number of staff, positions, hours, salaries), sample job descriptions and an overview of the recruitment process to identify suitable candidates. Details on how the facility will operate, manage intake, etc. is an asset.

Programs and Services	Points	Weight=2
	Max.4	Max.8

The assessment of *Programs and Services* looks at which culturally-appropriate programs, if any, will be provided by the project to its clients (e.g., Indigenous cultural programs, violence prevention, childcare, mental health services, etc.).

For projects also serving 2SLGBTQIA+ people, a description of the programs and services offered (that are planned or already developed) must be provided.

A description of how the facility is going to complement the existing network of shelters or transitional housing and respond to service gaps is an asset.

**Tips:**

- Identify in-house programs and services offered or the services that will be accessed elsewhere for the clientele.
- Identify programs and services that will be offered by external providers through wrap around and/or holistic services. Wrap around services are a comprehensive and holistic approach to address needs and challenges. Wrap around services put the individual and/or family at the center and can include a wide range of services, including counselling, addiction services, employment and housing support, skills development, training, child care, and children's programs.
- Letters of support confirming the proposed services are an asset.
- Services can include but are not limited to:
  - client counselling and violence prevention programming
  - cultural supports, access to Elders and cultural programs
  - mental health services, nursing
  - childcare
  - employment counselling
  - crisis line and resources
  - linkages with other initiatives in the community, access to health and support services (e.g. mental health services, nursing services, legal services, transitional housing services)
- Programs and services should be reflected in the annual operating budget worksheet.
- Describe whether there are geographic constraints that could impact the ability of clients to access other services.

Physical Building Design	Points	Weight=3
	Max. 4	Max.12

The assessment of the physical building design identifies the physical components of the building that are standard to the proper functioning of a shelter and/or transitional housing. Examples include: on site or in-unit laundry, space for children (inside and outside), multi-purpose space for cultural practices or programming, communal kitchen, office space, etc.

For multi purpose facilities, funding will only be available to support the specific scope of this initiative.

**Tips:**

- Projects serving families should include building design component that will support the presence, needs and well-being of children.

Safety and Security	Points	Weight=3
<ul style="list-style-type: none"> <li>• Safety Features (60% of points)</li> <li>• Safety policies (40% of points)</li> </ul>	Max. 4	Max.12

The assessment of the safety features component identifies the features in the building that will ensure the safety and security of all occupants.

The assessment of the safety policies component identifies policies, procedures and related training that will exist to ensure safety, privacy and confidentiality of occupants and staff.

**Tips:**

- Ensure cost of components are included in the construction costs budget worksheet. Examples include security cameras, fob doors, locked file cabinets, Lexan windows, etc.
- Indicate that the physical location of the facility within the community or area is safe and suitable with considerations to the privacy of Indigenous 2SLGBTQIA+ people, women and children staying at the facility.

For projects combining a shelter and transitional housing, indicate the measures in place to ensure the safety of all occupants considering they are at a different stage on their healing path.

Operating Costs	Points	Weight=2
	Max. 4	Max.8

The feasibility assessment of the operational budget determines whether it is reasonable and realistic in accordance with the established funding levels. The assessment also determines whether the budget is proportional to existing baselines and adequate to ensure the effective day-to-day operations of the facility.

**Tips:**

- Include all annual expenses associated with the on-going operations of the facility in the annual operating budget worksheet.
- Include a comprehensive assessment and justification of ongoing operating costs, within the limit of funding available for this initiative.
- Estimates provided for the operating budget should only reflect the ongoing, annual operational costs for the project and refrain from including one-time expenditures specific to the purchase of various goods and services necessary to furnish and setup the facility.

Maximum total points	Weighted
28	84