

CMHC Eco Plus

Partial Premium Refund Application

Borrower eligibility

Ensure that you meet **all** of the following criteria:

- Mortgage financing is insured by Canada Mortgage and Housing Corporation ("CMHC")
- Application is being submitted within 24 months of the closing date of the mortgage
- You have paid your lending institution for the costs of CMHC mortgage loan insurance

CMHC Loan Number (mandatory): _____

You can obtain your CMHC Loan Number by referring to your mortgage document or by contacting your mortgage lending institution.

CMHC Eco Plus eligibility/certification information

Mark an "X" in the appropriate box below **and attach a copy of the supporting documentation with this application form:**

I/We used CMHC-insured financing to:

PURCHASE/CONSTRUCT a newly built¹ home

PURCHASE of a newly built¹ condominium unit in high rise building

For a complete list of CMHC Eco Plus eligibility requirements visit www.cmhc.ca/ecoplus.

Supporting documentation to be submitted with application form

Based on your selection above, submit the required document with your application form:

Purchase/Construction of a newly built ¹ home	<ul style="list-style-type: none">• Eligible final certificate¹; or• EnerGuide Label or EnerGuide Renovation Upgrade Report (if available).
Purchase of a newly built ¹ condominium unit in high rise building	<ul style="list-style-type: none">• Eligible final certificate¹.

*For BC Step Code a Compliance Report is acceptable.

¹ Newly built means a new home that has never been occupied. For a condominium unit, newly built means that the home must never have been occupied for residential purposes other than during a period in which the borrower assumed occupancy on an interim basis before the registration of the condominium declaration or before taking possession.

Submit application and supporting documentation

Submit your application, supporting energy efficiency documentation, and copy of void cheque to CMHC by email to eemrefund@cmhc-schl.gc.ca, by fax at 1-800-245-9274 or by mail to:

700 Montreal Road (Suite 1000), Ottawa, Ontario, K1A 0P7

Allow at least 6-8 weeks for your application to be processed. Once processed, you will be contacted by phone or email regarding the status of your application (e.g. Approved – EFT being sent; Missing documentation; or Declined – not eligible).

CMHC reserves the right to withhold or deny any rebate under the Eco Plus program. Participation in the Eco Plus program does not guarantee a rebate. CMHC may conduct verification to ensure that all Eco Plus program obligations have been fully met. Misrepresentation may result in disqualification from the Eco Plus program and potential recovery of funds.

The personal information you provide to your lending institution, which is forwarded to the CMHC as part of your application for the CMHC Eco Plus (the “**Program**”), is collected under the *National Housing Act* and other applicable laws for the purposes of determining eligibility for the Refund under the Program.

Participation in the Program is voluntary and refusal to provide personal information may result in your application being removed from consideration. The personal information collected will be used by CMHC and any other party helping CMHC to administer the Program.

You agree that the information submitted to CMHC may be used and exchanged for the following purposes: (i) to consider your eligibility for the Refund requested; (ii) for policy analysis and research; (iii) for administration and evaluation of the Program; (iv) for use by CMHC and the Government of Canada for purposes described in the *National Housing Act* (Canada); and (v) to protect CMHC from errors and fraud. CMHC is authorized to process and store such information and make it available to its employees, and others engaged by CMHC, for the purposes of assessing your eligibility for the Refund requested, the administration of the Program and the collection of analytics. If any of the information changes or becomes inaccurate, you must promptly notify CMHC of the change.

CMHC is committed to protecting the privacy, confidentiality and security of the personal information that it holds by adhering to the requirements of the *Privacy Act* with respect to the management of personal information. By providing CMHC with your personal information for the purposes of the Program, you are consenting to CMHC’s collection, use and disclosure of your personal information in strict accordance with the *Privacy Act*. Personal Information collected by CMHC for the purpose of the Program can be found in CMHC’s Info Source Publication on its website under the following Personal Information Bank:

CMHC PPU 280, National Housing Act (NHA) Insured Loans Files

The *Privacy Act* provides individuals with certain rights to access their personal information that is under the control of CMHC, to request corrections of their personal information and to file a complaint with the Privacy Commissioner of Canada regarding CMHC’s handling of personal information. Any questions, comments, concerns, requests for personal information or complaints may be directed to CMHC’s Access to Information and Privacy Office at ATIP-AIPRP@cmhc.ca or you may also visit its website at <https://www.cmhc-schl.gc.ca/about-us/corporate-reporting/transparency/access-to-information-and-privacy-protection>

Submit

To submit the form, please email: eemrefund@cmhc-schl.gc.ca